



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on clerk.gupc@outlook.com
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

MINUTES of a GENERAL PARISH COUNCIL MEETING held on 27th September 2022 at 19.30

Issue date – 30th September 2022

B. Martindale - Acting Parish Clerk

Prior to the meeting being formally constituted for Council business, the Chairman may hold an Open Forum for Parishioners and for occasional external contributions attending (under adjournment): 15 minutes for residents and other members of the public to raise questions, make comments; suggest future agenda items etc. Items requiring decisions must be deferred for inclusion in the next agenda.

MINISTRY OF JUSTICE NOTICE TO APPEAL DECISION TO REFUSE THE MEGA PRISON BY BUCKINGHAMSHIRE COUNCIL. MoJ gave notice, on 16th September, to appeal the Mega Prison decision to refuse. This to be submitted by 22nd September. Strategy meeting scheduled 23rd September. **Minute-** the Chairman summarised the outcomes of the meeting. The Ministry have not lodged their appeal by 22nd, as advised, but they have until 29th Sept 22 to do so. The working group has been reconvened & an opposition plan is to be formulated when the grounds on which the Ministry will base their appeal are known. It has been confirmed that County Planners will oppose vigorously and have employed external legal support.

2209.01 Attendance and apologies: To receive and accept any apologies.

Attending; Cllrs Moloney (Chairman), Benfield, Scanlon, Fealey, Clerk.

Apologies; Cllrs Macpherson, Harris, Jackman

Absences;

PCSO Jackie Dodson attended. No members of the public attended.

2209.02 Members Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. Cllr Scanlon is Chair of the Springhill Residents Group. **Minute-** none declared.

2209.03 Approval of Minutes; To agree and sign the minutes of the General Parish Council Meeting of Grendon Underwood Parish Council held on 26th July 2022 as a true & accurate record. Draft Minutes are circulated prior to the meeting to allow them to be taken as read. No amendments to the draft were requested by the cut-off date. **Minute-** so approved.

2209.04 Statutory. Nothing arising. **Minute-** noted.

2209.05 Finance & Accounts.

- i) Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting. **Minute-** invoice for hedge cutting to be progressed, verge cutting approved for payment.
- ii) To review S106 account. All outstanding S106 monies have been authorised by County for the PlayPark against a supplier invoice to be submitted on completion. County confirm they need confirmation of a paid final invoice and a snag-free post-installation report to release funds in total. They have committed to a two-week turnaround from invoice to release. **Minute-** the RFO estimates the invoice will be submitted by or just after end month. County is notified and on notice.
- iii) To review Grants – Incoming. The following applications are in progress:
 - H&WCB – £13000 contribution to playpark is formally confirmed, pending invoice to be submitted on completion. County will pay into GUPC account against a GU invoice on County against County PO no. 6590064534. They have also confirmed a two-week turn round from invoice to release. **Minute-** noted.
 - H&WCB – four MVAS units at £1648 each (50% discount). Council contribution: £6592. **Minute-** agreed by resolution.
 - H&WCB – Two benches for playpark applied for. Council contribution: £100 each. **Minute-** agreed by resolution.
 - HS2 Road Safety Fund - two MVAS units for church crossing, including installation, are committed. No impact on Council. **Minute-** noted
 - All-weather Track- Agreed to further explore cost/ community benefit ratio once lease is in place.
- iv) To review Grants – Outgoing- one long term active in favour of the SRG. Invoice pending. **Minute-** noted.
- v) To review expense claims – **Minute-** expense claims from Cllrs Jackman & Benfield for approved contributions were tabled and agreed to pay by resolution in line with Council Policies & HMRC guidance.

2209.06 Planning; to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast-track protocol.

22/02947/APP, 29 Sept 22: Dunmead Farm, dog exercise paddock. **Minute-** no objection.

2209.07 Environment. To report any issues in respect of:

- a Highways under Highways Act 1980, ss43, 50 (inc footpaths). Cllr Scanlon to monitor. **Minute-** the safety of footpaths remain a major concern all along Main Street. County have been notified.
- b Footpath Lighting under Parish Councils Act 1957, s.3. Crime Prevention- to report outages. **Minute-** nothing reported.
- c Verges & Hedges; Cllr Moloney to recognise volunteer work on upkeep of verges. **Minute-** done.

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2209.08 Communications & Reports.

1. with Parish

- i) Springhill Residents Group.** Cllr Scanlon to report. The SRG have initiated a separate bench application unilaterally. **Minute-** steps are in progress to improve financial probity and transparency. Plans to tidy up the garage forecourt space is under consideration. Meeting with Prison scheduled for November. Plans in progress for local events.
- ii) Speeding;** Cllr Harris to report. He & the Clerk met with Highways on 2nd September to finalise strategy. Project Proposal to be submitted for approval. **Minute-** resolved to approve the Proposal
- iii) Dog fouling on playground;** there is a Dog Fouling Order in place for the field. Signage and other measures to be explored. Collaboration with school for signage e.g., children could make. Cllr Harris to report. Fouling notice is posted to web site & social media. **Minute-** pending.
- iv) To recognise prison campaign contribution –** Cllr Jackman delivered to recipient. Gratefully received. Cllr Moloney to submit letter of appreciation. **TO CLOSE. Minute-** CLOSED
- v) Cllr Fealey to organise repeat of the litter picking day. Minute-** provisional date 29th October 22.
- vi) Cllr Benfield to propose uses for surplus funding from the Jubilee. Minute-** suggested planters at each end of village. He will obtain quotes and arrange volunteers to maintain over the longer term. Clerk to contact Waddesdon Clerk for advice.

2. with Unitary Authority & other Statutory Bodies

- i. BC – reclaim waste land at Main Street/ Broadway/ Edgcott Road junction,** pending advice from County. Further to a County site visit in February 22 & recent follow up by Cllr Macpherson, Highways confirm they have started again on this after loss of previous personnel. **Minute-** pending.
- ii. BC - Haddenham & Waddesdon Community Board.** See grants status. **Minute-** as stated.

3. with Stakeholders

- i. Community Police Team.** The Neighbourhood Policing Report for September 22 has been published and is available on the web site. **Minute-** PCSO Nicky Dodson attended and noted concerns regarding graffiti & abandoned vehicle on Springhill. Clerk to invoke the County removal team if not resolved in two weeks.
- ii. Village Hall;** to receive a report; **Minute-** Cllr Fealey reported on meeting held in August22 to include plans to develop an on-line booking system and pricing guide. Several improvements to facilities are under consideration.
- iii. Saye & Sele;** to receive a report. Status of lease for field. The GUPC draft lease proposal was submitted on 13th July. Meeting of Parties held 9th August. Draft submitted for comment. Council revision to Para 6 submitted for S&S comment. Awaiting. **Minute-** S&S submitted response on 27th Sept22. Resolution pending due to absence. Cllr Moloney was concerned that full financial commitment is not yet finalised to allow due diligence. Cllr Jackman to update overhead table. The Clerk would like clarification of the intention of Para 6.2 “..to oppose, or deal with, such proposed application..”
Council representation on S&S Committee, to replace P. Avery, leaving area. Cllr Jackman to approach two contenders to replace Mr Avery. **Minute-** pending
- iv. School** to review collaborations. **Minute-** pending.
- v. HMP Grendon Prison** to review collaborations. Awaiting Outwork Programme status. **Minute-** completion of the chalkboard is well received. Clerk to forward thanks.
- vi. EfW** next meeting postponed. **Minute-** pending.

4. with Infrastructure. Nothing to report.

5. with Suppliers. nothing to report.

2209.09 Amenities.

- a. Playground:** safety inspection to be combined with PlayPark inspection. Cllr Benfield to report on authorised repairs to the zip-wire. **Minute-** needs professional remedy. Clerk to investigate & request combined safety report. Footpath to MUGA deteriorating. Clerk to contact Project Manager for advice.
- b. PlayPark:** commenced 12th September due to delays. Completion early October. Supplier has agreed to date invoice on completion to allow grant inputs and payment within due time. **Minute-** Cllr Scanlon noted a missing fascia on the 'bridge'. Clerk to submit.
Resolved to mark the death of HRH Queen Elizabeth II with a commemorative plaque & for the PlayPark to be called the Queen Elizabeth II PlayPark. To be fully funded out of reserves. Clerk to develop artwork "in celebration of life of"
Agreed to request a quote for a link path to the park from Proludic. Clerk to submit.
Agreed to request a quote for a repeat of signage at the second gate to the park. Clerk to submit.
- c. Notice Boards.** Blackboard notice board - Prison Outwork team advised finished, but installation delayed. **Minute-** completed & installed. Well received locally. Clerk to thank the Outwork Team. **CLOSED.**
Village Hall noticeboard – damaged beyond repair. Insurance do not recognise as a covered incident. To consider replacement against like for like quotes of around £2000. **Minute-** resolved to replace from reserves and to accept contribution from resident as offered. Cllr Jackman to advise. Cllr Benfield suggested Green Barns Noticeboards. Clerk to get quote.

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- d. Waste bins: It is agreed to replace the rusted metal waste bin inserts on the playground. Also agreed to order a new bin for the MUGA. **Minute-** Cllr Benfield agreed to send bin insert contact. Clerk to send dimensions.
- e. Defibrillator status: Cllr Benfield to supply information required to register. **Minute-** Cllr Benfield provided information. Clerk to submit for registration.
- f. Bus Shelter (graffiti) – noted difficulty in cleaning; agreed to leave pending County/Police activity. **Minute-** Clerk to contact the County team for advice.

2209.10 Personnel - Confidential Information; The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **Minute-** noted.

2209.11 Open forum for Members (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** resolved to order wreath for Remembrance Sunday. Clerk to progress.

2209.12 To confirm the date of the next meeting; To agree the date, time & venue on 25th October 2022 at 19.30 in GUVH. **Minute-** so affirmed. Cllr Benfield to Chair.

Signed as a true & accurate record:

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 Cllr K.Moloney, Chairman Presiding.

Dated:

GRENDON UNDERWOOD PARISH COUNCIL BANK
 TRANSACTIONS

AUGUST 2022

Date	Type	Transaction Description	Debit Amount	Credit Amount
01/08/2022	DD	S F LTD SEELS SALIX LOAN	£ 510.53	
01/08/2022	SO	MARION RYLEY Professional Services	£ 10.00	
01/08/2022	FPO	PKF LITTLEJOHN LLP EXTERNAL AUDIT INVS20220066	£ 480.00	
01/08/2022	FPO	GU VILLAGE HALL Room Rental INV 15/22/2 309038	£ 125.00	
10/08/2022	FPO	E CAPITAL COMMERCIAL SHELTERS 1351	£ 4,318.80	
15/08/2022	FPO	CHRISTOPHER SCOTT INV70 PAINTING	£ 440.00	
18/08/2022	DD	BUCKS COUNCIL RECEWASTE	£ 32.30	
19/08/2022	DD	SOUTHERN ELECTRIC 095668551	£ 90.53	
31/08/2022	FPO	CEEJAY RADFORD LW GARDENING 0249	£ 680.00	
31/08/2022	FPO	CLERK AUG 2022 SALARY	£ 270.40	
31/08/2022	FPO	HMRC - ACCOUNTS	£ 67.60	

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 TRANSACTIONS

SEPT 2022

Date	Type	Transaction Description	Debit Amount	Credit Amount
01/09/2022	SO	MARION RYLEY	£ 10.00	
20/09/2022	DD	SOUTHERN ELECTRIC 095668551	£ 90.53	
20/09/2022	BGC	BUCKS CNCL Precept Pt2		£ 10,425.50
21/09/2022	DD	BUCKS COUNCIL GenWaste 360	£ 38.17	
27/09/2022	FPO	CEEJAY RADFORD LW GARDENING 0255 verges	£ 680.00	
30/09/2022	FPO	A.T. BENFIELD renovate village pump INV 700	£ 200.00	
30/09/2022	FPO	A.T. BENFIELD WORKS TO SEPT 22	£ 2,402.60	
30/09/2022	FPO	PAUL JACKMAN SEPT 22 TRAVEL EXP	£ 146.70	
30/09/2022	FPO	HMRC - ACCOUNTS	£ 67.60	
30/09/2022	FPO	CLERK SEPT 2022 SALARY	£ 270.40	